

**Midland County Utility District**  
**Regular Meeting Minutes**  
**January 9, 2019**

The Board of Directors of the Midland County Utility District met in a regular meeting on January 9, 2019 at 2405 West Missouri Avenue, Midland, Texas 79701. The meeting was held pursuant to notice given to the public in accordance with the laws of the State of Texas. The meeting was open to the public.

**Item 1.** The meeting was called to order at 5:30 p.m. by President Viney.

Board members present were:

Dr. Shelton Viney  
Israel Rodriguez  
Jackie Schneider  
Alan Lang

Board members absent were:

Joe Patten

Also present at the meeting were:

Jay Edwards	Parkhill, Smith & Cooper
Kyle Krueger	Parkhill, Smith & Cooper
Robert Rendall	Rendall Sikes PLLC (via telephone)
Casey Raines	Rendall Sikes PLLC
Bill Bain	Bookkeeper
Ashley Burks	Parkhill, Smith & Cooper
Commissioner Robert Donnelly	Midland County
Cory Moose	City of Midland
Gary Law	MDC
David Heath	Johnson Miller
Jason Kelliher, P.E.	Dunaway Associates
Brenda Huffman	Dunaway Associates

**Item 2.** Dr. Viney announced that a quorum was present.

**Item 3.** No members of the public wished to speak.

**Item 4.** Dr. Viney called Item 4 on the Agenda. Mr. Schneider made a motion to approve the Minutes of the November 14, 2019 meeting which was seconded by Mr. Lang and passed unanimously.

**Item 5.** Dr. Viney requested David Heath of Johnson, Miller & Co. to present the 2018-2019 Audit. Mr. Heath presented to the Board through the audit document and answered questions of the Board. Mr. Rodriguez made a motion to accept the Audit authorize the distribution of the audit by the General Manager. Mr. Schneider seconded the motion and it was approved unanimously

**Item 6.** The Board received a report on the financial matters of the District.

(a) Mr. Bain provided a report on the outstanding bills and invoices. Mr. Schneider made a motion to pay the outstanding bills and invoices, a list of which is attached hereto. The motion was seconded by Mr. Lang. The motion was unanimously approved.

(b) Mr. Bain provided the financial a report on the outstanding bills and invoices. Mr. Schneider made a motion to approve the report, which was seconded by Mr. Lang. The motion was unanimously approved.

**Item 7.** Mr. Edwards provided the District's General Manager report.

**Item 8.** Mr. Rendall provided a report and discussed the status of arrangements with Permian Basin Water Resources. Commissioner Donnelly commented on the status of the agreement related to the Vander Ranch.

**Item 9.** The Board recessed into Executive Session at 5:45 p. m.  
*No action was taken in Executive Session.*  
The Board resumed its Regular meeting at 6:05 p.m.

**Item 10.** After discussion related to election of officers for the District's 2020 term, Mr. Rodriguez made a motion for the officers to maintain their same positions as officers of the board. The motion was seconded by Mr. Schneider and unanimously approved. The 2020 officers are as follows:

President	Dr. Shelton Viney
Vice President	Alan Lang
Secretary	Joseph Patten
Treasurer	Israel Rodriguez

**Item 11.** After discussion related to committee membership for the District's 2020 term, Mr. Rodriguez made a motion for the following persons to be members of the Audit Committee and the Investment Committee:

Audit Committee: Dr. Shelton Viney  
Bill Bain  
Jay Edwards

Investment Committee: Bill Bain (Investment Officer)  
Israel Rodriguez  
Alan Lang  
Jay Edwards

The motion was seconded by Mr. Schneider and unanimously approved.

**Item 12.** The Board discussed a search for a District office. Mr. Schneider made a motion to appoint Mr. Lang and Mr. Rodriguez to form a subcommittee in conjunction with Mr. Edwards to search for a District office. The motion was seconded by Mr. Lang and unanimously approved.

**Item 13.** Dr. Viney announced a special meeting of the Board would take place on Thursday, February 13, 2020 at 5:30 p.m. subject to call of the President. Dr. Viney announced the next regular meeting of the Board would take place on Thursday, March 19, 2020 at 5:30 p.m. subject to call of the President.

**Item 14.** The meeting was adjourned at 6:35.

Respectfully submitted,



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Joe Patton  
Secretary

Midland County Utility District  
Disbursements

Date	Name	Split	Amount
10/02/19	William R Bain	Bookkeeping Services	(1,500.00) **
10/07/19	Rendall Sikes LLC	-SPLIT-	(6,581.58) **
10/30/19	Parkhill Smith & Cooper	Management Fees	(224.53) **
11/06/19	William R Bain	Bookkeeping Services	(1,500.00)
11/19/19	Johnson Miller & Co., CPA's	Audit	(5,000.00)
11/27/19	Parkhill Smith & Cooper	Engineering	(4,175.23)
12/02/19	William R Bain	Bookkeeping Services	(1,500.00)
12/09/19	Parkhill Smith & Cooper	Management Fees	(1,729.00) **
12/12/19	Rendall Sikes LLC	Legal	(19,126.85)
12/13/19	The Carlton Law Firm	Legal	(143.76)
12/13/19	Victor Insurance Managers Inc.	Insurance	(520.00)
12/20/19	Midland Central Appraisal District	-SPLIT-	(1,087.09)
12/20/19	Parkhill Smith & Cooper	-SPLIT-	(9,510.66)

\*\* Fiscal 09 30 19 accruals

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